

FAMILY FUNDRAISING COMMITMENT

(PLEASE SAVE FOR FUTURE REFERENCE)

What is the Family Fundraising Commitment (FFC)?

Each Catholic St. Alexis School family (with children in grades K-8) has a \$300 development/fundraising commitment to be accumulated between July 1, 2003 and June 30, 2004.

How do I earn credit toward my \$300 fundraising commitment?

- **Donation to Father Rodgers Fund** (for daily operations of the school) *
 - **Donation to Brian Woods Fund** (for curricular and extra-curricular school athletic programs) *
- * You receive a dollar for dollar credit for donations to these 2 funds. Please write on the envelope that your family is to be credited.** Envelopes can be obtained at the Parish Center if you are not a parishioner.
- **Schoolpop.com** - Order on-line from numerous retailers (such as Lands End) to receive a percentage credit of your order total; similar to the certificate program. Be sure to register with the St. Alexis School name to receive proper credit!
 - **Market Day** - Order food items monthly from a brochure you will receive Sept. through June. Pick up your order at St. Alexis on a specified Saturday morning. Receive FFC credit for approximately 9% of the **retail** cost of your order.
 - **Shopping Certificates**

How does the shopping certificate program work?

The school purchases certificates from vendors at varying discounts (see the attached form). **This discount amount becomes the FFC credit you receive for purchasing the certificates.** For example, the discount for Giant Eagle is 5%. Saint Alexis pays Giant Eagle \$95 for a \$100 debit card. If you purchased a \$100 Giant Eagle debit card, the \$5 profit that Saint Alexis made is then applied to your family's fundraising commitment. Your FFC credit is simply the dollar amount of your total purchase for that vendor times their discount amount. (E.g., \$200 worth of Giant Eagle debit cards x 5% = \$10 FFC credit.) **Do you spend \$90-\$100 per week in groceries? If you purchased \$400 worth of Giant Eagle debit cards each month, you would earn \$240 toward your development/fundraising obligation by year's end. Add in retail and restaurant spending, and you will easily exceed your goal and benefit St. Alexis.**

The certificates and debit cards are the same as cash and are the same gift certificates/debit cards that you can purchase at the store itself.

The shopping certificate program costs you nothing additional. You don't sell anything. You simply shop and "eat out" as you always have. Just **PLAN AHEAD**, purchase certificates for stores/restaurants you normally patronize and pay by certificate when you shop/dine!

How do I purchase certificates?

- They are available before and after weekend masses year-round, also at Market Day pickup.
- They are sold in Leonard Hall **when school is in session, Monday thru Friday from 10:30 AM - 12:30 PM and 2:00 PM - 3:15 PM.** Summer hours are Monday thru Friday from 9:00 AM - 11:00 AM and 1:00 PM - 2:00 PM in the school office.
- **Payment is by cash or check only.** The cost of providing charge sales would be counter-productive.
- **Prepaid** orders can be sent to the school on Mondays in the blue envelope. Please specify on the bottom of the order form whether you want to be called when the order is ready or if you want it returned in the blue envelope on Friday. (Please specify your child's homeroom number.) **Orders will NOT be sent home in a child's homework folder because they are more likely to be lost.** Once your child has received the Friday envelope from school, we are no longer responsible for certificates that may be lost on the bus or in extended day.

Which certificates/debit cards are kept in stock?

Those listed on the white "ST. ALEXIS CERTIFICATE FORM" are kept in stock in addition to several "write-in vendors" which vary. **If you are in need of a large number of certificates (more than 10 of the same certificate), please let us know as soon as possible.** This will insure that we have them in stock for you (and other purchasers). As you might imagine, it is difficult to predict with absolute accuracy which certificates will be in great demand from one week to the next. This is especially true at Christmas. We apologize for any certificates which are occasionally temporarily out-of-stock.

What is the "SPECIAL ORDER" form?

These are certificates **not** kept in stock but are available for purchase. You must complete a "SPECIAL ORDER" form and **include payment** with the regular white certificate form when placing a special order. **Orders received by Monday morning are normally available by the end of the week.** Certificates are sometimes on back-order. You will be contacted if there will be a delay in your order.

How do I use the certificates?

- You just present them at checkout. Most vendors will give back change on the certificates, unless otherwise stated.
- Festival Foods will generally give a certificate as change unless the amount owed to you is just a few dollars.
- You use debit cards until the balance is zero.
- **JC Penney's and Kohl's** are the **only** retailers that allow you to pay your charge with the debit card. Payment on your charge is accepted at the store only.
- Land's End, JC Penney, Spiegel, and Eddie Bauer certificates are accepted by phone order or on-line. You will have to provide a certificate number(s) when placing your order. (JC Penney and Eddie Bauer are also accepted in the retail stores.)

Do I have to keep track of my FFC credit?

You will receive a copy of each certificate order placed, a Market Day or schoolpop.com receipt and will have your cancelled checks for contributions made to the 2 special funds but the tracking of your family's credit is handled by Sue Novelli.

How do I find out how I am progressing with my \$300 commitment?

After each quarter has ended, you will receive a letter stating your cumulative credit earned.

What if I fall short of the \$300 commitment?

If you don't reach the \$300 goal by June 30, 2003, you will be required to pay the difference between the \$300 and your cumulative credit.

What if I exceed the \$300 commitment before June 30, 2004?

We thank you and hope you'll continue to support the programs that helped you achieve your goal! Every time you buy certificates or support any of these programs, you are helping St. Alexis meet its diocesan fundraising obligation. Without enthusiastic support of these programs, additional fundraising programs must be pursued. We appreciate your selfless contribution to the "greater good."

Questions?

General information about the certificate program: **Karen Spence at 724-934-5017**

Family Fundraising Commitment Credit tracking: **Sue Novelli at 724-444-8681**

Market Day orders: **Lisa Lenhart at 724-625-2120**