

Saint Alexis Catholic School
Protocol of Food Allergies

1. Each Allergic Child has a “Food Allergy Action Plan”. This document, provided by North Allegheny School district, describes the medical plan needed to be taken in case of exposure to the specific allergen. This document includes a picture of the child and is posted in the appropriate classrooms, school office, and cafeteria.
2. Epipens, provided by families of allergic children are accessible in all appropriate classrooms, the school office, and in a medical cabinet in the cafeteria.
3. A North Allegheny School District nurse will provide instruction on the use of the Epipen to staff and faculty yearly. Allergic children’s families provide expired Epipens so the staff and faculty can have hands on training.
4. The Saint Alexis Cafeteria does not cook or server and peanut product or by product. All labels are read before products are cooked or served.
5. There is a designated “Nut Free” table in the cafeteria that is located in the “buyers” sitting section. Cross contamination of nut products is greatly reduced by such a setup.
6. Hand washing is required for all students after eating lunch.
7. Parents of allergic children are required to attend all field trips as an extra chaperone.
8. Lunches eaten in the classrooms (Brown Bag Days) will require non-nut products to be sent into school.
9. The Saint Alexis Health and Safety Committee will provide and maintain a “Safe Snack list” for parents to use when sending in snacks. This list is also posted on Saint Alexis’ website.
10. Letters are sent to parents in individual homerooms with allergic children to make them aware of the severity of the allergy.
11. The teacher contacts parents of allergic children if there is ever a question about a snack served or materials being used for a project.
12. Members of the Saint Alexis Health and Safety Committee are always available to parents to answer any questions regarding this protocol.

- 13.** Substitute teachers are provided with specific folders for allergic students that contain the student's individual allergy and action plan.
- 14.** The Saint Alexis playground supervisor will have a walkie-talkie for emergency communication.
- 15.** Parents of allergic children will provide safe treats for their child. These treats are to be kept in the classroom and given out when treats sent in are not known to be safe.